

Please note, information and hyperlinks provided were correct at the date they were published and could be subject to future archive.

(06/08/2026)

- **August 2026 update** sent to members
- **AUGUST UPDATE** published

(29/07/2026)

- (NAEO CEO Message) **August 2026: Preparing for the Employment Rights Act 2025**
- **August article: BEST PRACTICE IN MANAGING EXAMINATION RESULTS AND POST-RESULTS**

(22/07/2026) NAEO August article: **What the Employment Rights Act means for exams managers/officers**

(10/07/2026) (NAEO information) **Employment Rights Act**

(01/07/2026)

- **July 2026 update** sent to members
- **JULY UPDATE** published

(30/06/2026)

- **July article: IMPROVING THE EXAMINATION SYSTEM IN YOUR CENTRE: ACQUIRING FEEDBACK FROM CANDIDATES, INVIGILATORS AND STAFF**
- (NAEO CEO message) **July 2026: Exams Manager/Officer of the Year 2026**

(28/06/2026) NAEO June article: **Initial feedback from the summer 2026 exam series**

(02/06/2026) **June 2026 update** sent to members

(01/06/2026) **JUNE UPDATE** published

(26/05/2026)

- **June/July article: RESULTS AND POST-RESULTS: EXAMS MANAGER/OFFICER ROLE AND RESPONSIBILITIES**
- **June article: SPECIAL CONSIDERATION – WHAT, WHEN AND HOW**
- (NAEO CEO message) **June 2026: Parcellforce Driver of the Year Award 2026**

(21/05/2026) NAEO June article: **Why JCQ ask for a senior designated contact...and why this should not be the exams manager/officer**

(05/05/2026)

- **May 2026 update** sent to members
- **MAY UPDATE** published

(27/04/2026)

- **2026/2027 exams training for new and experienced exams managers/officers and senior leaders update**
- (NAEO May article) **Sharing examination results: Key responsibilities and guidance**

(24/04/2026)

- **May 2026 article: CONTINGENCY PLANNING FOR AN EXAM DAY**
- (NAEO CEO Message) **May 2026: Summer Conference 2026**

(20/04/2026) (NAEO update) **Summer Conference 2026 & sourcing invigilators from recruitment agencies**

(13/04/2026) **Exams Manager/Officer of the Year award 2026, Invigilator badges 2025/2026 and Access Arrangements survey update** sent to members

(27/03/2026)

- **April 2026 update** sent to members
- **APRIL UPDATE** published

(25/03/2026) (NAEO CEO Message) **April 2026: Protecting the examination system from the threat of mobile phones and Artificial Intelligence**

(24/03/2026) (NAEO update) **The Exams Manager/Officer of the Year award 2026**

(23/03/2026) (NAEO additional) **April 2026 article: AI/Smart glasses – What are they and training invigilators in identifying them in the examination room**

(16/03/2026) **April 2026 article: BRIEFING PARENTS AHEAD OF THE SUMMER EXAM SERIES**

(12/03/2026) (NAEO) **April 2026 article: Why every centre should appoint an exams assistant ahead of the summer exam series** (updated and republished)

(09/03/2026) **Update sent to members: Supporting exams managers/officers in managing and completing key tasks ahead of the summer exam series**

(03/03/2026) **March 2026 update** sent to members

(02/03/2026) **MARCH UPDATE** published

(26/02/2026) (NAEO CEO Message) **March 2026: The importance of an accurate job description**

(24/02/2026) (NAEO) **March 2026 article: Why you should be known as an exams manager and not an exams officer**

(17/02/2026) **Member update: Exams Manager/Officer, SENCo and Senior Leader/Line Manager 2026 Conference videos**

(11/02/2026) **March 2026 article: PLANNING FOR A SUCCESSFUL SUMMER EXAM SERIES**

(02/02/2026)

- **February 2026 update** sent to members
- **FEBRUARY UPDATE** published
- (NAEO CEO message) **February 2026: The Education Record app - Roles and responsibilities**

(19/01/2026) **February 2026 article: AVOIDING AND/OR MINIMISING LATE ENTRY FEES**

(16/01/2026) (NAEO) **February 2026 article: The Education Record app - Information for exams officers**

(07/01/2026) **January 2026 update** sent to members

(06/01/2026) **JANUARY UPDATE** published

(02/01/2026) (NAEO) **January 2026 article: The outcomes from the annual exams officer survey**

(01/01/2026)

- (NAEO CEO message) **January 2026: A review of 2025... and a look ahead to 2026**
- **January 2026 article: ACCESS ARRANGEMENTS: THE ROLE AND RESPONSIBILITIES OF AN EXAMS OFFICER**

(01/12/2025)

- **December 2025 update** sent to members
- **DECEMBER UPDATE** published
- (NAEO CEO message) **December 2025: Assessing the progress of the NAEO during 2025**

(24/11/2025) **December 2025 article: CLARIFYING EXAM REGULATIONS: GUIDANCE FOR PARENTS AND CANDIDATES**

(23/11/2025) (NAEO) **December 2025 article: Why exams officers should not invigilate during an exam series**

(10/11/2025) **Update: The launch of the National Senior Leader/Line Manager Exams Conference**

(03/11/2025)

- **November 2025 update** sent to members
- **NOVEMBER UPDATE** published

(01/11/2025) (NAEO CEO message) **November 2025: Should exams officers undertake an additional role?**

(24/10/2025)

- (NAEO) **November 2025 article: Reconsidering the job title: Exams Officer vs Exams Manager**
- **November 2025 article: ROLES AND RESPONSIBILITIES IN THE CREATION, REVIEW AND UPDATING OF JCQ REQUIRED EXAM-RELATED POLICIES**

(21/10/2025) **Update: Resources which may be useful ahead of the November exam series – and for future series**

(14/10/2025) (NAEO update) **SEnCo Conferences 2026 & Exams Officer Professional Standards 2025/26**

(10/10/2025) (NAEO update) **Exams officer survey 2025 & SENCo conferences**

(03/10/2025)

- **October 2025 update** sent to members
- **OCTOBER UPDATE** published
- **October 2025 article: UNDERTAKING AN ADDITIONAL ROLE AS AN EXAMS OFFICER**

(29/09/2025)

- (NAEO CEO message) **October 2025: The importance of engaging with the 2025 exams officer survey**
- **We'd love your feedback**

(25/09/2025)

- (NAEO) **October 2025 article: What is CPD...and what should I include in my CPD?**
- **Question Time Podcast: What is CPD...and what should I include in my CPD?**
- **Member update: The launch of the Exams Officer Professional Standards 2025/26**

(22/09/2025) **Invigilator Badges and the Planning Dispatch** update sent to members

(12/09/2025) **Online invigilator training and assessment module** update sent to members

(09/09/2025)

- **Additional article: CYBER SECURITY – GUIDANCE ON JCQ REQUIREMENTS**
- **September 2025 update** sent to members

(08/09/2025) **SEPTEMBER UPDATE** published

(05/09/2025) **Certificated online cyber security training** update sent to members

(03/09/2025) **2025/2026 exams training for new and experienced exams officers and senior leaders** update sent to members

(01/09/2025)

- **September 2025 article: NEW EXAMS OFFICERS: A GUIDE TO STARTING YOUR NEW ROLE**
- (NAEO) **September 2025 article: JCQ regulations and shaping the exams officer role**
- (NAEO CEO message) **September 2025: Welcome to a new academic year...and greater clarity on the role and responsibilities of exams officers**