

WELCOME TO OUR 2026 AUTUMN TRAINING ACTIONS FOR AUTUMN



This training for new exams officers and senior leaders provides practical guidance on managing exams and assessments during the first half of the academic year, focusing on the key tasks that need to be completed during this period.

**Your QR code will be emailed to you a few days before the event.
Please have either a printed or digital copy available for scanning at the registration desk upon arrival.**

**If you leave the venue temporarily or depart early, please exit through the reception area and scan out.
If you return, please scan in again at reception.**

TIMINGS:

- Registration: From 8.15am | Welcome and introductions: 9.00am | Close: 4.00pm

GETTING TO THE EVENT:

- The conference is taking place at: Bristol City Football Club, Ashton Gate Stadium, Ashton Rd, Bristol BS3 2EJ, <https://www.ashtongatestadium.co.uk/visitors/getting-here/>
- By Car: leave the M5 at Junction 18 and travel along the Portway (A4) following signs for the Bristol Airport/Taunton (A38). Go over the swing bridge (Brunel Way), branch left into Winterstoke Road, and the ground is on your left
- Please note that if you are driving to the venue, Bristol has a 'clean air zone'. You must pay to drive within the zone if your vehicle does not meet the zone's emission standards, unless you have an exemption. Please visit this website for more information: <https://www.bristol.gov.uk/residents/streets-travel/bristols-caz/view-a-map>
- Car parking (complimentary) is available in the Winterstoke Road car park (BS3 2LQ) on a first come first serve basis
- Delegates will be issued with a QR code at the event. The QR code must be used before exiting the car park or charges will apply
- By Rail: The nearest train station is Parson Street Station which is a 15-20 minute walk from Ashton Gate Stadium. Ashton Gate is two miles away from Bristol Temple Meads Station

EVENT WILL TAKE PLACE IN:

- 'The Lansdown Suite' located on the second floor.
Please enter via the VIP 2 entrance in the Lansdown Stand

FOOD ALLERGIES:

- Any dietary requirements as detailed on your booking form have been forwarded to the venue's catering staff. Please ask the catering staff about which options are suitable for you

INVOICE:

- Your invoice must be paid prior to the training event

IF YOU CANNOT ATTEND DUE TO AN UNFORESEEN ISSUE:

- Please refer to the Terms & Conditions of your booking: www.theexamsoffice.org/legals
- Please contact us via email (training@theexamsoffice.com) or phone (0333 7000 755) to inform us of your non-attendance

Photos may be taken at the event for promotional purposes