



WELCOME TO OUR 2026 AUTUMN TRAINING ACTIONS FOR AUTUMN

This training for new exams officers and senior leaders provides practical guidance on managing exams and assessments during the first half of the academic year, focusing on the key tasks that need to be completed during this period.

Your QR code will be emailed to you a few days before the event.
Please have either a printed or digital copy available for scanning at the registration desk upon arrival.
If you leave the venue temporarily or depart early, please exit through the reception area and scan out.
If you return, please scan in again at reception.

TIMINGS:

- Registration: From 8.15am | Welcome and introductions: 9.00am | Close: 4.00pm

GETTING TO THE EVENT:

- The training is taking place at: Lancashire County Cricket Club, Emirates Old Trafford, Talbot Road Manchester, M16 OPX, <https://emiratesoldtrafford.lancashirecricket.co.uk/visit/>
- Complimentary parking is available at car park one, accessible via Talbot Road
- The nearest train stations are: Manchester Piccadilly, Deansgate, Castlefield and Victoria, they all have access to tram stops
- The nearest Tram stop: Old Trafford (this stop is directly outside the ground)

EVENT WILL TAKE PLACE IN:

- 'The Point'

FOOD ALLERGIES:

- Any dietary requirements as detailed on your booking form have been forwarded to the venue's catering staff. Please ask the catering staff about which options are suitable for you

INVOICE:

- Your invoice must be paid prior to the training event

IF YOU CANNOT ATTEND DUE TO AN UNFORESEEN ISSUE:

- Please refer to the Terms & Conditions of your booking: www.theexamsoffice.org/legals
- Please contact us via email (training@theexamsoffice.com) or phone (0333 7000 755) to inform us of your non-attendance

Photos may be taken at the event for promotional purposes