

An introduction to T Levels: processes, support, and timelines



What are T Levels?

- Government introduced qualifications, launched in 2020
- Equivalent to 3 A Levels, completed over two years
- Developed in collaboration with employers and businesses so that the content meets the needs of industry and prepares students for work, further training, or study
- A mixture of classroom learning and 'on-the-job' experience during an industry placement of at least 315 hours (approximately 45 days).



Which T Levels do NCFE offer?

Wave 1 (Delivery commenced September 2020):

- Education and Childcare.

Wave 2 (Delivery commenced September 2021):

- Digital Business Services
- Digital Support Services
- Health
- Healthcare Science
- Science.

Wave 4 (Delivery to commence September 2023):

- Craft and Design
- Media, Broadcast and Production
- Hair, Beauty and Aesthetics.



Core Autumn 2021 Series – Education & Childcare



- Core A&B and Employer Set Projects (ESP) components for Autumn 2021 series have now taken place.
- Results will be released to providers on **16 March 2022** (and released to students on **17 March 2022**).
- Request for review of marking/moderation deadline for Core Autumn 2021 Series (5 weeks from results day) is **21 April 2022**.
- The appeals deadline for Core Autumn 2021 Series must be submitted **within 30 calendar days** of the outcome of a review of marking/moderation.



Core Summer 2022 Series – Education and Childcare



- Core Employer Set Project between **3 - 23 May 2022**
- Core Paper A **10 June 2022, 9.00am**
- Core Paper B **16 June 2022, 9.00am**

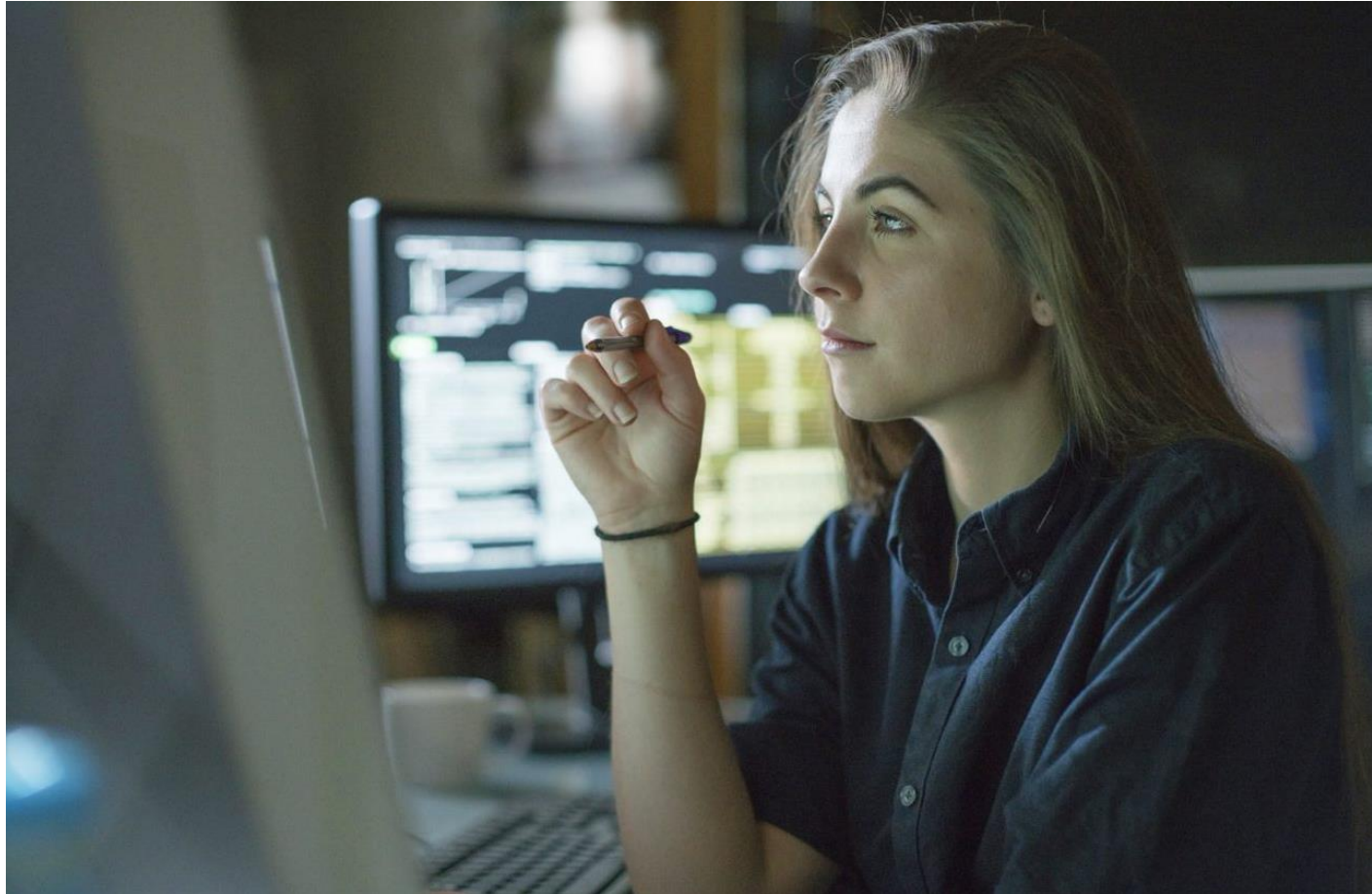
- Deadline for entry/amendments **14 April 2022**
- Deadline for late entry/amendments **25 April 2022**
- Deadline for very late entry/amendments **29 April 2022**

All Occupational Specialism assignments will take place between **1 February – 27 May 2022**

- Deadline for entry/amendments: **18 January 2022**
- Deadline for late entry/amendments: **25 January 2022**
- Deadline for very late entry/amendments: **31 January 2022**



Core Summer 2022 Series – Digital



Core ESP component between **9 – 19 May 2022**

Core Papers Digital Business Services:

- Core Paper A **14 June 2022, 9.00am**
- Core Paper B **21 June 2022, 9.00am**

Core ESP component between **9 – 20 May 2022**

Core Papers Digital Support Services:

- Core Paper A **15 June 2022, 9.00am**
- Core Paper B **22 June 2022, 9.00am**
- Deadline for entry/amendments: **22 April 2022**
- Deadline for late entry/amendments: **29 April 2022**
- Deadline for very late entry/amendments: **6 May 2022**



Core Summer 2022 Series – Health and Science



Core Summer 2022 Series – Health and Science

Core ESP component between **9 – 20 May 2022**

Health:

- Core Paper A **16 June 2022, 1.00pm** / Core Paper B **23 June 2022, 1.00pm**

Healthcare Science:

- Core Paper A **15 June 2022, 9.00am** / Core Paper B **22 June 2022, 9.00am**
- Deadline for entry/amendments: **22 April 2022**
- Deadline for late entry/amendments: **29 April 2022**
- Deadline for very late entry/amendments: **6 May 2022**

Science:

- Core Paper A **20 June 2022, 9.00am** / Core Paper B **24 June 2022, 9.00am**
- Deadline for entry/amendments: **29 April 2022**
- Deadline for late entry/amendments: **9 May 2022**
- Deadline for very late entry/amendments: **13 May 2022**



Core Summer 2022 Series

- Results will be released to **providers** on **17 August 2022** (released to students on **18 August 2022**) (subject to change).
- Request for review of marking/moderation (ROMM) deadline for Core Autumn 2021 Series (5 weeks from results day) is **22 September 2022** (subject to change).
- Appeals need to be submitted **within 30 calendar days** of the outcome of a review of marking/moderation.
- T Level certificates and statements of achievement will be issued by the Department (or the function may be delegated to the Authority) from **August 2022**.



Core Autumn 2022 series and beyond

- For all information regarding T Level key dates, timelines, Autumn 2022 series and beyond, please view our [Key Dates Schedule](#) on www.qualhub.co.uk.



How to request approval

In order to gain approval to deliver our T Level qualifications, you'll need to submit an application via QualHub. Follow our simple steps, below:

1. Visit **www.qualhub.co.uk**
2. Navigate to the product(s) you wish to apply for
3. Shortlist the product
4. Select 'Request Approval'
5. Complete the online application
6. The process will be completed in 30 working days from application to outcome
7. All providers receive an established newsletter with clear signposting to key dates and applicable documentation.

☰ Shortlist (1)

NCFE CACHE Level 3 Certificate
in Childcare and Education

View shortlist

Request approval

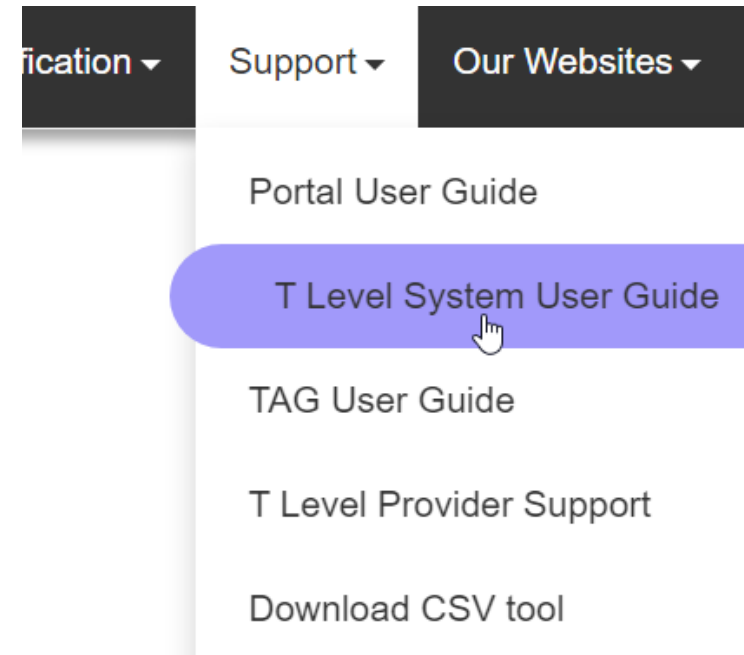
Portal User Guide

We offer a helpful T Level System User Guide which is available via the 'Support' tab from the header row on the Portal.

This document provides step-by-step instructions for all Portal processes, including:

- Registering and managing student information
- Managing bookings
- Viewing results
- Managing Access Arrangements and much more.


The following slides will take you through the different processes you can complete through the Portal.





Registering your students

Read our top tips on registering your students:

- When registering your students onto a T Level qualification, you'll be required to confirm which Core Assessment Series the students will be booked for.
 - For the Core written exams (Paper A and Paper B) you'll be required to confirm whether the students will be completing the assessments online or in paper-based form.
 - For the Core Employer-set Project (ESP) you will be required to confirm which project brief the students will complete.
 - You also have the option to book students onto their chosen Occupational Specialism assessment series if known at the point of registration. However, this can be done at a later date if this is unconfirmed by the student at the point of registration.
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Bookings

Read our top tips for creating bookings:

- You can create new student bookings by selecting 'Bookings' from the Portal menu and clicking the 'Book External Assessment' option.
- You can search for your students to create new bookings using batch, forename, surname, product code, and product name.
- Only students that are registered on a product with external assessment components will be displayed.
- From this screen you can book students for an Occupational Specialism assessment series post-registration or book any student resits for the Core and Occupational Specialism assessments.

External Assessment Bookings

You can search, create and view bookings for external assessments.
Information on fees and pricing can be found on our website.

External Assessments

Controlled Assessments

	Batch	Forename	Surname	DOB	NCFE Learner Number	Product Code	Product Name	Session	
<div>Select all</div>	<div>805627206</div>	<div>Forename</div>	<div>Surname</div>	<div></div>	<div></div>	<div>Product code</div>	<div>Product name</div>	<div></div>	<div>Search</div>
<div><input type="checkbox"/></div>	805627206	TQ	PORTAL GUIDE	02/02/2000	106018309	603/6989/9	T Level Technical Qualification in Science (Level 3) (delivered by NCFE)	2021/2022	

First

< Previous

1

Next >

Last


Your search returned 1 learner. Displaying page 1 of 1

Make bookings

View bookings



Digital submissions

- For the Core Employer-Set Project component, we can accept digitally submitted student evidence.
 - Our Quality Assurance Processing team will send a secure SharePoint link to the exams contact we have listed for each provider, along with instructions as to how to upload the paperwork, and the deadline in which we must receive all completed work.
 - The link is sent the next working day after the assessment window closes.
 - If you have any queries regarding this process, please contact the Assessment Delivery team.
- 

Results

Read our top tips on how to access your students' results:

- You can view your student results by selecting 'Results' from the Portal menu.
- You can view all your student results by selecting the 'Download learner results' option. You can also refine your search by entering a specific batch number, product code, forename, surname, date of birth, and/or NCFE student number.
- You can then access the Results Confirmation Reports and Student Results Slips by selecting 'View' against a student record.

The screenshot displays the 'Results' section of a web portal. At the top, a navigation bar includes tabs for Products, Visit Reports, Batches, Learners, Bookings, Results (highlighted), and Bundles. Below this, there are three main sections:

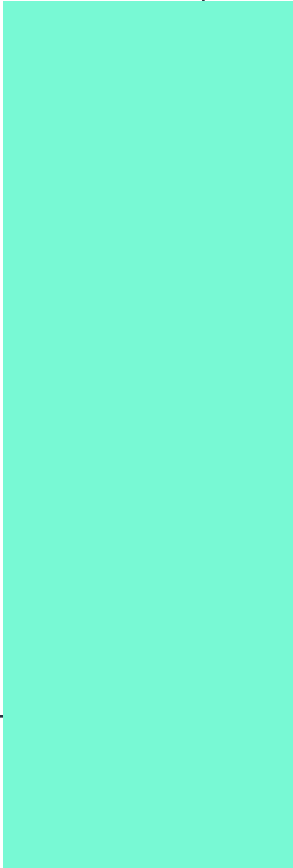
- Download summary reports:** A section with a dropdown menu labeled 'Choose product...' and a 'Download summary report' button.
- Download learner results:** A section with a dropdown menu showing '2021/2022' and a 'Download learner results' button.
- Search for results:** A section with a heading 'You can search for results by using the search fields below.' followed by input fields for Batch number (805628045), Product code, Forename (portal), Surname, DOB (DD/MM/YYYY), and NCFE Learner number. Below these fields are 'Search' and 'Clear' buttons.

At the bottom, a table displays search results with columns: Batch, Product Code, Product Name, Forename, Surname, Date of Birth, and NCFE Learner Number. The first row shows data for batch 805628045, product code 603/6989/9, and product name 'T Level Technical Qualification in Science (Level 3) (delivered by NCFE)'. The learner's forename is PORTAL, surname is GUIDE, date of birth is 31/03/1971, and learner number is 106037899. A 'View' button is located to the right of the learner number.

Batch	Product Code	Product Name	Forename	Surname	Date of Birth	NCFE Learner Number
805628045	603/6989/9	T Level Technical Qualification in Science (Level 3) (delivered by NCFE)	PORTAL	GUIDE	31/03/1971	106037899



Certification

- You're not required to claim your students' certificates with NCFE. Certificates will be issued by the Department for Education (DfE) upon the student completing the qualification, providing they meet the minimum required standard.
 - Please visit the **DfE website** for more information on student achievement and certification for T Level qualifications.
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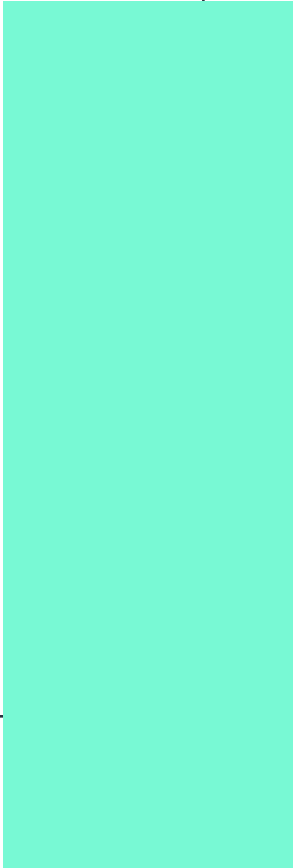


Access arrangements

You can add any access arrangements and paper modifications your students may require at the point of registration.

When declaring access arrangements and/or paper modifications for a student, the user is required to provide an email address for the contact they want to receive all communications relating to the request. This is so we can complete ad-hoc sampling inspections of supporting evidence of need and so that we can keep you updated with regards to the processing and dispatch of any modified papers.

Any access arrangements or paper modification requests declared at the point of registration will be recorded against your student. This enables us to send you modified papers for any upcoming paper-based assessments without you needing to notify us each time an external assessment booking is made. It also means that any access arrangements and paper modifications will appear on your external assessment paperwork for paper-based assessments.





Special considerations

Special considerations can be applied after an assessment if there is a reason the student may have been disadvantaged during the assessment. Reasons for special consideration could be temporary illness, injury, or adverse circumstances which have impacted the student's ability to demonstrate their usual level of attainment at the time of the assessment.

All requests must be submitted no later than **5 working days** after the assessment has taken place or the assessment window has closed.

NCFE will aim to review your request within **5 working days** of it being received.



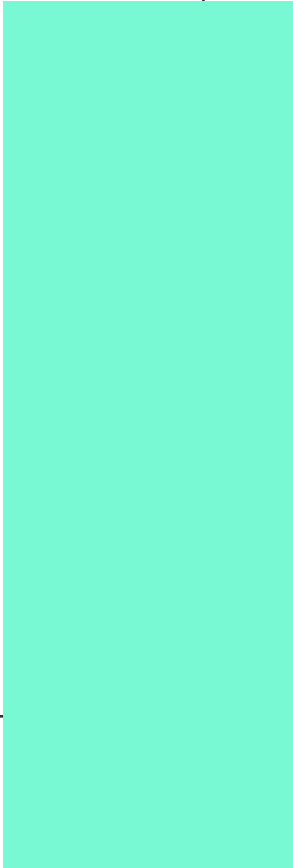


Appeals

The purpose of an appeal is to independently establish if NCFE has applied the correct processes, procedures, and policies in a fair and consistent way.

Request for Review of Marking/Moderation (ROMM) deadline is **5 weeks from results day**.

Appeals deadline for Core Autumn 2021 Series: to be submitted within **30 calendar days** of the outcome of a ROMM.



Support

Customer Support

customerservice@ncfe.org.uk

0191 239 8000

Assessment Delivery

assessmentdelivery@cache.org.uk

T Level Provider Engagement team

tlevelsupport@ncfe.org.uk

If you have any questions or would like to know more about NCFE or T Levels, please visit our exhibition stand today and speak with one of our friendly representatives.

We'd love to hear from you!





Thank you

'T-LEVELS' is a registered trade mark of the Department for Education.

'T Level' is a registered trademark of the Institute for Apprenticeships and Technical Education.

The T Level Technical Qualification is a qualification approved and managed by the Institute for Apprenticeships and Technical Education.