## INFORMATION AND UPDATES FROM TEO 2023/24



(05/03/2024)

- The Exams Office March 2024 update sent to members
- The Exams Office MARCH UPDATE published

(04/03/2024) The NAEO launches the 2024 Exams Officer of the Year award

(01/03/2024) National Association of Examinations Officers article: **Exam contingency planning - Finding an alternative venue** 

(23/02/2024) The Exams Office article - **ACCESS ARRANGEMENTS - THE ROLE AND RESPONSIBILITIES OF THE EXAMS OFFICER** 

(01/02/2024)

- National Association of Examinations Officers article: The launch of the Exams Officer Professional Standards
- The Exams Office February 2024 update
- FEBRUARY UPDATE published

(29/01/2024) The Exams Office article - **EIGHT WAYS TO GET THE MOST OUT OF THE EXAMS OFFICE HUB** (08/01/2024)

- National Association of Examinations Officers article: An analysis of malpractice in GCSEs, AS and A levels during the summer 2023 exam series
- The Exams Office January 2024 update sent to your inbox today
- JANUARY UPDATE published

(02/01/2024) Article – **KEY INFORMATION RELATING TO EXAMINATION ENTRIES** (06/12/2023)

- The Exams Office December 2023 update sent to your inbox today
- **DECEMBER UPDATE** published

(01/12/2023) Article – FIVE STEPS TO ENSURE THAT YOUR EXAM ENTRIES ARE MADE TO DEADLINE

(30/11/2023) National Association of Examinations Officers article: **Exams officer survey 2023 – Results and analysis** 

(13/11/2023) **National Exams Officer Conferences 2024 booking update** sent to your inbox today (27/10/2023)

- National Exams Officer Conferences 2024 booking window opens
- The Exams Office November 2023 update sent to your inbox today
- NOVEMBER UPDATE published

(25/10/2023) National Association of Examinations Officers article: **Factors to consider when negotiating a pay review** 

(16/10/2023) Article – SHOULD AN EXAMS OFFICER ACT AS AN INVIGILATOR DURING AN EXAM SERIES

(13/10/2023) **COUNTDOWN TO 31 OCTOBER** – Final reminder – saved centre policies in the Online Portal (02/10/2023)

- The Exams Office October 2023 update sent to your inbox today
- OCTOBER UPDATE published

(30/09/2023) Article – SELECTED JCQ CHANGES WHICH IMPACT THE EXAMS OFFICER ROLE

(27/09/2023) **National Association of Examinations Officers (NAEO) annual exams officer survey launch** sent to your inbox today

(21/09/2023) **National Association of Examinations Officers (NAEO) membership renewal information** sent to your inbox today

(19/09/2023) The Exams Office – Mid-month member update sent to your inbox today

(08/09/2023) The Exams Office – 2023 'Planning' dispatch update sent to your inbox today

(06/09/2023) **The Exams Office – September 2023 update** sent to your inbox today (04/09/2023)

- The Exams Office Welcome to The Exams Office Hub update sent to your inbox today
- **SEPTEMBER UPDATE** published

(30/08/2023) Article - NEW EXAMS OFFICERS: A GUIDE TO STARTING YOUR NEW ROLE