INFORMATION AND UPDATES FROM TEO 2023/24



(16/04/2024) The NAEO Summer Conference 2024 (Leeds) update sent to members

(10/04/2024) **April 2024 update** sent to members

(07/04/2024) APRIL UPDATE published

(05/04/2024) Article – FINAL PREPARATIONS FOR THE SUMMER EXAM SERIES

(14/03/2024) Support for senior leaders/line managers and how to claim your Exams Officer Professional Standards update

(05/03/2024)

- March 2024 update sent to members
- MARCH UPDATE published

(04/03/2024) The NAEO launches the 2024 Exams Officer of the Year award

(01/03/2024) National Association of Examinations Officers article: **Exam contingency planning - Finding an alternative venue**

(23/02/2024) Article - ACCESS ARRANGEMENTS – THE ROLE AND RESPONSIBILITIES OF THE EXAMS OFFICER

(01/02/2024)

- National Association of Examinations Officers article: The launch of the Exams Officer Professional Standards
- February 2024 update sent to members
- FEBRUARY UPDATE published

(29/01/2024) Article - **EIGHT WAYS TO GET THE MOST OUT OF THE EXAMS OFFICE HUB** (08/01/2024)

- National Association of Examinations Officers article: An analysis of malpractice in GCSEs, AS and A levels during the summer 2023 exam series
- January 2024 update sent to your inbox today
- JANUARY UPDATE published

(02/01/2024) Article – **KEY INFORMATION RELATING TO EXAMINATION ENTRIES** (06/12/2023)

- December 2023 update sent to members
- **DECEMBER UPDATE** published

(01/12/2023) Article - FIVE STEPS TO ENSURE THAT YOUR EXAM ENTRIES ARE MADE TO DEADLINE

(30/11/2023) National Association of Examinations Officers article: **Exams officer survey 2023 – Results and analysis**

(13/11/2023) **National Exams Officer Conferences 2024 booking update** sent to members (27/10/2023)

- National Exams Officer Conferences 2024 booking window opens
- November 2023 update sent to members
- NOVEMBER UPDATE published

(25/10/2023) National Association of Examinations Officers article: **Factors to consider when negotiating a pay** review

(16/10/2023) Article - SHOULD AN EXAMS OFFICER ACT AS AN INVIGILATOR DURING AN EXAM SERIES

(13/10/2023) COUNTDOWN TO 31 OCTOBER - Final reminder - saved centre policies in the Online Portal

(02/10/2023)

- October 2023 update sent to members
- OCTOBER UPDATE published

(30/09/2023) Article – SELECTED JCQ CHANGES WHICH IMPACT THE EXAMS OFFICER ROLE

(27/09/2023) **National Association of Examinations Officers (NAEO) annual exams officer survey launch** sent to your inbox today

(21/09/2023) **National Association of Examinations Officers (NAEO) membership renewal information** sent to your inbox today

(19/09/2023) Mid-month member update sent to members

(08/09/2023) **2023 'Planning' dispatch update** sent to members

(06/09/2023) **September 2023 update** sent to members

(04/09/2023)

- Welcome to The Exams Office Hub update sent to members
- SEPTEMBER UPDATE published

(30/08/2023) Article - NEW EXAMS OFFICERS: A GUIDE TO STARTING YOUR NEW ROLE