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(16/03/2026) April 2026 article: **BRIEFING PARENTS AHEAD OF THE SUMMER EXAM SERIES**

(12/03/2026) NAEO April 2026 article: **Why every centre should appoint an exams assistant ahead of the summer exam series** (updated and republished)

(09/03/2026) Update sent to members: **Supporting exams managers/officers in managing and completing key tasks ahead of the summer exam series**

(03/03/2026) **March 2026 update** sent to members

(02/03/2026) **MARCH UPDATE** published

(26/02/2026) NAEO CEO Message **March 2026: The importance of an accurate job description**

(24/02/2026) NAEO **March 2026 article: Why you should be known as an exams manager and not an exams officer**

(17/02/2026) Member update: **Exams Manager/Officer, SENCo and Senior Leader/Line Manager 2026 Conference videos**

(11/02/2026) March 2026 article: **PLANNING FOR A SUCCESSFUL SUMMER EXAM SERIES**

(02/02/2026)

- o **February 2026 update** sent to members

- o **FEBRUARY UPDATE** published

- o NAEO CEO message: **February 2026: The Education Record app - Roles and responsibilities**

(19/01/2026) February 2026 article: **AVOIDING AND/OR MINIMISING LATE ENTRY FEES**

(16/01/2026) NAEO **February 2026 article: The Education Record app - Information for exams officers**

(07/01/2026) **January 2026 update** sent to members

(06/01/2026) **JANUARY UPDATE** published

(02/01/2026) NAEO **January 2026 article: The outcomes from the annual exams officer survey**

(01/01/2026)

- o NAEO CEO message: **January 2026: A review of 2025... and a look ahead to 2026**

- o **January 2026 article: ACCESS ARRANGEMENTS: THE ROLE AND RESPONSIBILITIES OF AN EXAMS OFFICER**

(01/12/2025)

- o **December 2025 update** sent to members

- o **DECEMBER UPDATE** published

- o NAEO CEO message – **December 2025: Assessing the progress of the NAEO during 2025**

(24/11/2025) December 2025 article: **CLARIFYING EXAM REGULATIONS: GUIDANCE FOR PARENTS AND CANDIDATES**

(23/11/2025) NAEO **December 2025 article: Why exams officers should not invigilate during an exam series**

(10/11/2025) Update: **The launch of the National Senior Leader/Line Manager Exams Conference**

(03/11/2025)

- o **November 2025 update** sent to members

- o **NOVEMBER UPDATE** published

(01/11/2025) NAEO CEO message – **November 2025: Should exams officers undertake an additional role?**

(24/10/2025)

- o NAEO **November 2025 article: Reconsidering the job title: Exams Officer vs Exams Manager**

- o **November 2025 article: ROLES AND RESPONSIBILITIES IN THE CREATION, REVIEW AND UPDATING OF JCQ REQUIRED EXAM-RELATED POLICIES**

(21/10/2025) **Update: Resources which may be useful ahead of the November exam series – and for future series**

(14/10/2025) NAEO update: **SEnCo Conferences 2026 & Exams Officer Professional Standards 2025/26**

(10/10/2025) NAEO update: **Exams officer survey 2025 & SEnCo conferences**

(03/10/2025)

- **October 2025 update** sent to members
- **OCTOBER UPDATE** published
- **October 2025 article: UNDERTAKING AN ADDITIONAL ROLE AS AN EXAMS OFFICER**

(29/09/2025)

- NAEO CEO message – **October 2025: The importance of engaging with the 2025 exams officer survey**
- **We'd love your feedback**

(25/09/2025)

- NAEO October 2025 article: **What is CPD...and what should I include in my CPD?**
- **Question Time Podcast: What is CPD...and what should I include in my CPD?**
- **Member update: The launch of the Exams Officer Professional Standards 2025/26**

(22/09/2025) **Invigilator Badges and the Planning Dispatch** update sent to members

(12/09/2025) **Online invigilator training and assessment module** update sent to members

(09/09/2025)

- **Additional article: CYBER SECURITY – GUIDANCE ON JCQ REQUIREMENTS**
- **September 2025 update** sent to members

(08/09/2025) **SEPTEMBER UPDATE** published

(05/09/2025) **Certificated online cyber security training** update sent to members

(03/09/2025) **2025/2026 exams training for new and experienced exams officers and senior leaders** update sent to members

(01/09/2025)

- **September 2025 article: NEW EXAMS OFFICERS: A GUIDE TO STARTING YOUR NEW ROLE**
- NAEO September 2025 article: **JCQ regulations and shaping the exams officer role**
- NAEO CEO message - **September 2025: Welcome to a new academic year...and greater clarity on the role and responsibilities of exams officers**